

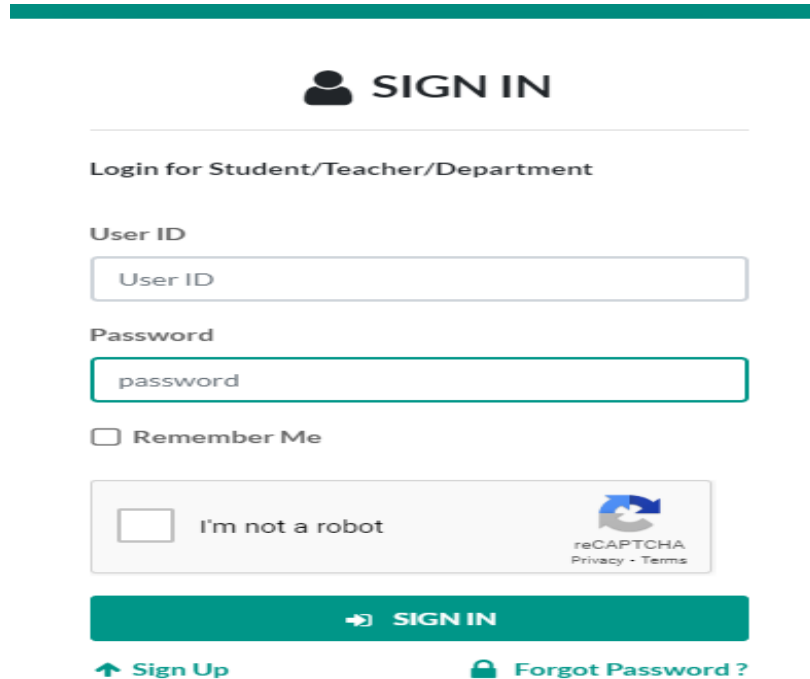
Standard Operating Procedure
Registration/Examination Student Portal (<https://admin.cuh.ac.in>)

1. The student may login after creating the account on the same portal.

Procedure to Create an account

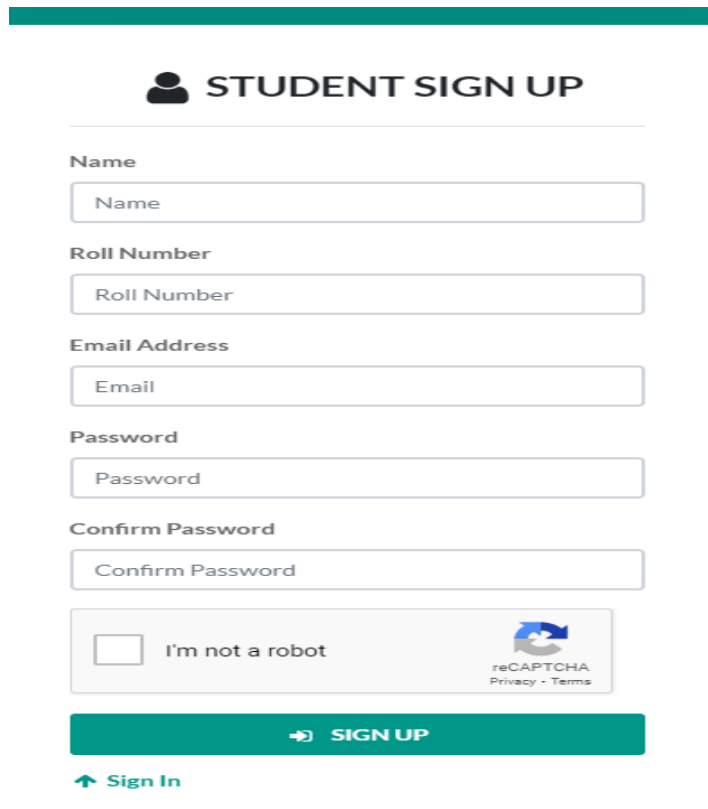
- (i) Click on <https://admin.cuh.ac.in>

After clicking on that link, following window appear.



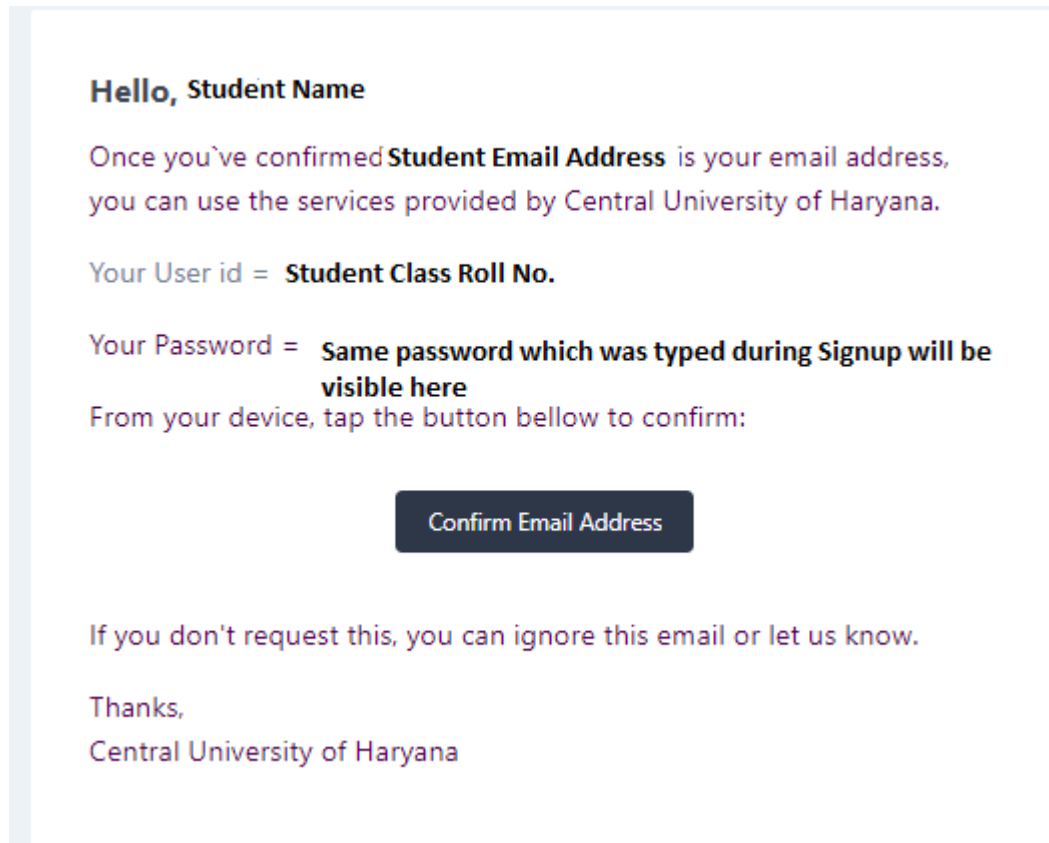
The screenshot shows the 'SIGN IN' page. At the top, there is a header with a person icon and the text 'SIGN IN'. Below this is a sub-header 'Login for Student/Teacher/Department'. The form contains the following elements: a 'User ID' label and a text input field with 'User ID' inside; a 'Password' label and a text input field with 'password' inside; a checkbox labeled 'Remember Me'; a reCAPTCHA section with a checkbox labeled 'I'm not a robot' and a reCAPTCHA logo with 'reCAPTCHA Privacy - Terms' text; a large green button with a right arrow and the text 'SIGN IN'; and two links at the bottom: 'Sign Up' with an upward arrow and 'Forgot Password?' with a lock icon.

- (ii) Click on Sign Up in the bottom of the window and fill all the details. Students are requested to fill his/her name, Roll No. Email Address and type password (Same password will be used for accessing his/her account). After filling all the details click on SIGN UP.



The screenshot shows the 'STUDENT SIGN UP' page. At the top, there is a header with a person icon and the text 'STUDENT SIGN UP'. Below this is a sub-header 'Name' and a text input field with 'Name' inside. The form contains the following elements: a 'Roll Number' label and a text input field with 'Roll Number' inside; an 'Email Address' label and a text input field with 'Email' inside; a 'Password' label and a text input field with 'Password' inside; a 'Confirm Password' label and a text input field with 'Confirm Password' inside; a reCAPTCHA section with a checkbox labeled 'I'm not a robot' and a reCAPTCHA logo with 'reCAPTCHA Privacy - Terms' text; a large green button with a right arrow and the text 'SIGN UP'; and a link at the bottom: 'Sign In' with an upward arrow.

- (iii) Student will get a verification email once he/she click on SIGN UP. A sample verification email is as follow:



- (iv) After clicking on "Confirm Email Address", Student account will be opened automatically. In the same email student can see his/her User id and Password.
2. After logged in, Click on Student Corner>>>>Examination Form. An examination form be visible there. Students are required to click on submit. Before clicking on the submit button, Student has to ensure all the details are correct in his/her examination form.
 3. Students are required to submit the signed copy of the examination form to the concerned Head of the Department.